Multicultural Greek Council
Michigan State University
Revised January 30, 2018
Constitution

Multicultural Greek Council of Michigan State University
Revised January 31, 2018

PREAMBLE

The Multicultural Greek Council sees the need for a diverse representation of Greek organizations at Michigan State University not affiliated with existing Greek Councils. We believe that only through the unification of these organizations we can increase the goals of multiculturalism, friendship, unity, and representation for each organization in academics, service, and social areas. The members of the Multicultural Greek Council do hereby adopt this Constitution.

ARTICLE I. NAME

Section 1.01. The name of this Council started out as 4th Greek Independent Council, otherwise known as 4GIC. After considerable thought and concerns about the number 4 as part of the name, members realized that they did not want to be 4th place and should be considered equal to all other councils on campus. On December 7, 2005 in Wilson Hall (CRU) during a general body meeting, the name was changed to Independent Greek Council.

Section 1.02

The Independent Greek Council executive board 2013-2014 petitioned to change the name of the council. They did not view themselves as independent or separate from the rest of the Greek community, and wanted to choose a name that would reflect the identity and members of the council. Therefore, as of January 29th, 2014, the Independent Greek Council (IGC) of Michigan State University officially changed its name and will now be recognized as the Multicultural Greek Council (MGC).

ARTICLE II. PURPOSE

Section 2.01

The Multicultural Greek Council (MGC) at Michigan State is a unique governing body that represents Latinx, Asian, progressive, and Multicultural/Multiethnic Greek-letter organizations on campus. MGC organizations are smaller in membership size, which allows for a close-knit group of members. MGC fraternities and sororities are truly diverse, representing an immense number of cultural backgrounds, nationalities, and ethnicities. Culture and history are central to these organizations, as many of these groups were created out of the need to represent the interests of minority students. Members participate in service projects and programs that are not only pertinent to their individual group, but these
events also connect them to the Michigan State and East Lansing communities.

Section 2.02  The purpose of MGC is to serve as a resource for those organizations within the council and to act as an intermediary between organizations, their respective national boards, and Michigan State University.

ARTICLE III. OBJECTIVES

Section 3.01  The main objective for the Multicultural Greek Council is to increase multiculturalism and progressiveness at Michigan State University in both the student and residential communities. To meet these objectives, MGC will:

A. Respect the views and perspectives of all organizations within the Council.
B. See that equal representation is a priority so each concern is heard to the fullest.
C. Support Council members group programs and social events both on and off campus.
D. Actively support C.O.R.E.S (Council of Racial and Ethnic Students), C.O.P.S (Council of Progressive Students) and affiliated groups.
E. Support and work with all Greek councils on Michigan State University’s campus.
F. Work to increase awareness of the racial, ethnic, and progressive Greek community.

ARTICLE IV. LOCATION AND ADVISORS

Section 4.01  The main offices of the Multicultural Greek Council will be located in the Student Services Building on the campus of Michigan State University. The Greek Life Office (GLO) will serve as a central location for all MGC organizations on campus.

Section 4.02  MGC will retain advising assistance from the Michigan State University Assistant Director for Greek Affairs and the Greek Affairs Graduate Assistant per the Statement of Relationship between Michigan State University and the Greek Governing Councils.

Section 4.03  The Greek Life Office (GLO) is a resource room for all recognized Executive Board Members of their respective Greek organizations. Executive Board members of MGC will be given an access code and must keep track of the room’s usage.

ARTICLE V. ORGANIZATIONS OF THE COUNCIL
Section 5.01 The organizations that are a part of the Council are collegiate Greek organizations composed of students of all cultures and backgrounds. All chapters are recognized registered student organizations by Michigan State University. The founding organizations of MGC consist of alpha Kappa Delta Phi, Sorority Incorporated, Colony; Sigma Lambda Beta International Fraternity Incorporated, Pi Alpha Chapter; and Sigma Lambda Gamma National Sorority Incorporated, Theta Alpha Chapter.

Section 5.02 Current Member Organizations:
A. alpha Kappa Delta Phi International Sorority, Incorporated
B. Delta Lambda Phi Social Fraternity, Incorporated
C. Delta Tau Lambda Sorority, Incorporated
D. Kappa Delta Chi Sorority, Incorporated
E. Lambda Theta Alpha Latin Sorority, Incorporated
F. Lambda Theta Phi Latin Fraternity, Incorporated
G. Phi Iota Alpha Fraternity, Incorporated
H. Sigma Lambda Gamma National Sorority, Incorporated
I. Sigma Sigma Rho Sorority, Incorporated

ARTICLE VI. MEMBERSHIP

Section 6.01 Status

Each organization of MGC shall hold a particular status with regard to their participation within the council, with the following guidelines to be enforced:

To be recognized as an active chapter of MGC:
A. Required to attend all MGC events and functions with the minimum requirement of 50% of their active members in attendance.
B. Obtain all the rights and privileges of voting and contribution to the council.
C. Required to adhere to all rules and stipulations of the Constitution at all times.
D. Attend at least two educational or service based programs of another organization within the Multicultural Greek Council that are not affiliated nationally in any way with at least 25% of the chapter in attendance.
E. If any Organization does not fulfill this requirement, they are subject to a $15 fine and/or subject to recess based on two-thirds vote by the General Body.

A recessed chapter will:
A. Claim full responsibility of their absence from council participation.
B. Have no voting rights, privileges, or benefits until active status is regained.

A chapter can step down to recess status at any time their organization deems necessary on the conditions:

A. The organization provides written documentation of their legitimate reasoning for recess status to the MGC executive board.
B. A two-thirds vote passes through MGC for the chapter to obtain recess status.
C. The chapter be granted recess status for the remainder of the academic semester and must review status with the Council through written documentation after that semester.
D. Recessed status applies to only one semester. The recessed chapter will automatically be active at the start of the following semester. While on recess, the chapter will lose MGC voting privileges.

A dismissed chapter will:

A. Claim full responsibility of dismissal from MGC.
B. Not be represented by MGC in any way, shape, or form.
C. Lose all privileges pertaining to MGC and are not be permitted to associated with MGC functions unless approved by the MGC General Body.

Expansion

In the event a new chapter would like to join MGC, or if a dismissed chapter would like to rejoin MGC, a three-quarters vote by MGC is needed to obtain membership. Any Greek organization is welcome to apply for membership to MGC. The applying organization must:

A. Be a recognized charter, colony, or chapter by a national board
B. Be an active organization at MSU for at least a full semester prior to application.
   a. Organizations that are colonizing at MSU at the time of applying for MGC membership will be placed on a one semester probationary period. During this period, the chapter will be required to meet all MGC obligations outlined in the description of active chapters above. Failure of the chapter to meet MGC obligations during the probationary period will result in a two-thirds vote of MGC representatives as to whether the chapter will retain MGC membership.
C. Submit a petition for membership to MGC. This shall include a letter of recommendation from the organization’s advisor, a letter of recommendation by someone unaffiliated by the
organization, and a letter of intent signed by all active members of the organization.

D. Give a formal presentation to a general body meeting of MGC. This shall include the applying organization’s reasons for membership and ways it can uphold MGC’s purpose.

E. Attend a question and answer session that will follow the applying organization’s presentation, in which the MGC executive board and organizational representatives will be permitted to ask questions. Representatives will be given two minutes to meet with other members of their organization after the presentation.

F. Following the question and answer session, MGC representatives will hold a three-quarters vote.

ARTICLE VII. RIGHTS AND RESPONSIBILITIES OF THE EXECUTIVE BOARD AND REPRESENTATIVES

Section 7.01 Executive Positions:

President
The president shall:
A. Be responsible for the Council at all regular meetings of the Council.
B. Call a special meeting of the Council when deemed necessary or when requested by two-thirds of the organizations within the council.
C. Report according to the MGC’s calendar and give information regarding progress, internal conditions of the Council, and general functioning of the committees.
D. Be present at all MGC executive board meetings and general board meetings unless excused by the Council.
E. Delegate all information to the Council.
F. Consult the Council at the next general meeting when pertinent information pertaining to the organizations and/or Council is brought to the attention of the President.
G. Work in concert with the MGC advisor and Assistant Director for Greek Affairs.

Vice President
The Vice President shall:
A. Be responsible for keeping all minutes of all special and general meetings of MGC, including meetings of the Executive Board.
B. Prepare minutes of the previous meetings which must be saved and emailed out to chapter representatives and presidents after each meeting within 48 hours.
C. Make sure that the minutes are presented to the body for approval and, in the case of absence, notify the President to take accurate minutes of that particular meeting.
D. Create an agenda, and, in the case of absence, must pass agenda to President.
E. Keep an accurate record of attendance.
F. Keep an accurate roll of members in MGC, which includes keeping an accurate, updated roster and contact list.
G. Carry on all correspondence of MGC, post all notices, and be the only individual who has access to editing the Constitution unless otherwise specified.
H. Maintain all social media.
I. Be versed in the correct use of parliamentary procedure.

**Vice President of Internal Affairs**
The Vice President of Internal Affairs shall:
A. Be the liaison between the Executive Board and MGC Representatives.
B. Hear the concerns of the MGC Representatives and bring them to the Executive Board.
C. Develop the bond in the council.
D. Ensure that the bylaws of the Constitution are being followed accordingly and referring to the Vice President for updates to said Constitution.
E. Develop and supervise the planning of all social events.

**Vice President of External Affairs**
The Vice President of External Affairs shall:
A. Have the responsibility to work with the Vice President of Internal Affairs to unite MGC, and further develop relationships with other organizations on campus by holding collaborative events with the support and participations of all MGC chapters.
B. Be responsible, in close deliberation with the President, for communications between MGC and external organizations.

**Vice President of Philanthropy**
The Vice President of Philanthropy shall:
A. Develop and supervise the planning of all service projects and philanthropic programs of MGC.
B. Provide an organized itinerary of events regarding community service.
C. Coordinate at least one community service event per semester for MGC.
D. Be responsible for attending the MGC Executive Board meetings and contribute ideas for the overall betterment of the Council.

E. Serve as a voice for the rest of the council regarding philanthropic activities and work with MGC representatives and their designated organizations.

Vice President of Finance
The Vice President of Finance shall:

A. Be responsible for all funds, and to authorize disbursement of said funds for expenses, in accordance with the financial policy of MGC.

B. Issue receipts and retain duplicate copies of all disbursements.

C. Create and keep a program summary budget for each semester, which must be given to the Vice President and advisor to keep for the year.

D. Create monthly handouts of account activity, as necessary or upon request.

E. Be prepared to present the financial status of MGC at all official business meetings of the Council.

ASMSU Representative
The ASMSU Representative shall:

A. Attend all ASMSU General Assembly meetings

B. Be in attendance of the Policy Committee meetings

C. Act as a reliable messenger between MGC and ASMSU

D. Attend all General Body Meetings of MGC.

Section 7.02
Representatives
A Representative is an elected member from each MGC affiliated organization and shall be responsible for:

A. Relaying minutes and giving a thorough report of the Council’s activities to his/her respective organization.

B. Giving an update of their organization’s events, programs, etc.

C. Reporting directly to the Vice President of Internal Affairs when working on MGC events.

D. Passing along information to a substitute member of his/her organization if needed.

E. Retaining active membership of their organization.

Section 7.03
Meetings
A. Quorum

a. The required quorum for any duly called regular or special meeting of MGC shall be two-thirds of organizational representatives. This must be met in order to transact and discuss MGC business.
B. Special Meetings
   a. A special meeting may be called by a two-thirds vote of representatives within MGC, or as the President sees fit.

C. Regular Meetings
   a. The regular MGC meetings will be held bi-weekly voted upon by the second Friday of each semester by chapter representatives.

D. Attendance
   a. If an Executive Board member or MGC Representative will be absent from a meeting, it is their responsibility to inform the president at least 24 hours in advance. Failure to do so will result in a fine, as outlined in the MGC finance policy.

ARTICLE VIII. ELECTION AND REMOVAL FROM OFFICE

Section 8.01 Elections

A. Eligibility
   a. Nominees must:
      i. Be active members from organizations within MGC and plan on being active the following year.
      ii. Prepare a maximum five-minute speech listing their intentions for the following years and their qualifications.

B. Election and Voting Parameters
   a. The Vice President will oversee the election process except for when he is running for an office. In such a case, the President will preside over the elections. If the President is also running, then the Vice President of Internal Affairs will preside, and so on down gavel order. If there are no Executive Board members available to preside over the election, then the Vice President of Operations may appoint a representative to preside over the elections or delegate the duty to the MGC Advisor.
   b. Nominations shall take place the third to the last council meeting of each academic year. Nominations will be closed midnight prior to the second to the last Council meeting of the academic year.
   c. Elections will take place the second to the last Council meeting of the academic year. This allows the incoming position holders to be guided in their positions by their predecessors during the last month of the year.
   d. Elections will be voted upon by secret ballot, one vote per organization.
e. Elections will be held on a roll down process, in which a candidate that was running the position of President and did not get elected may slide down to any lower positions during elections, and so on.

f. The new officers will officially replace their predecessors at the last regular meeting at the end of the academic year.

C. Removal from Office
   a. In order to remove an Executive Officer or representative, a motion of dismissal is required.
   b. A second to the motion of dismissal is required.
   c. A minimum two-thirds vote is required in order to remove an Executive Officer or Representative.

ARTICLE IX. FINANCIAL CODE OF OPERATIONS

Section 9.01 Dues and Fees
   A. The organizations under the Multicultural Greek Council are obligated to pay dues, which are proposed by the Vice President of Finance and voted upon by the MGC executive board at the beginning of each semester. Dues are put into place to provide MGC with an operating budget in addition to meeting the obligations set forth in MGC’s relationship with Michigan State University. For new chapters joining MGC, dues will be collected at the beginning of their first active semester in MGC. All fees and costs of MGC, programs, and affiliated monies are to be submitted to the Vice President of Finance by the due date announced. A $5 per week late fee is charged to chapters who do not meet the obligations listed above. The council will be required to establish a programming summary prior to the beginning of each semester and submit that to the council advisor for direction and guidance. MGC shall enact fees for organizations.

Section 9.02 Fines
   A. Executive Board Meetings and General Body Meetings
      a. If a representative is absent to a General Body meeting, a fine of $10 is issued to their organization, unless an excuse is provided beforehand. After ten minutes, a representative is considered absent.
      b. If an executive board member is absent to a General Body meeting, a fine of $10 is issued to their organization, unless an excuse is provided beforehand. After ten minutes, a representative is considered absent.
c. Each organization shall forfeit their right to vote if fines are not resolved by the meeting after which they are incurred, until the fine is resolved.

B. MGC Events
   a. 50% of each organization must be present at all MGC events with the excuses of class, personal welfare, and, in some cases, work unless otherwise discussed. If 50% of an organization will not be able to make it to an event, make sure to inform the chair via email at least 24 hours in advance. Failure to do so will result in a fine.
   b. If 50% of an organization is not present at an MGC event, a fine of $10 will be issued to the organization unless communication has been made to the MGC president at least 24 hours before the event. After twenty minutes, the organization is considered absent.
   c. If an E-board member will not be able to make it to an MGC event, the MGC president must be notified at least 24 hours in advance. Failure to do so will result in a fine.
   d. If an Executive Board member is not present at an MGC event, an individual fine of $10 will be issued. After twenty minutes, an Executive Board member is considered absent.

C. Required Documents and Due Dates
   a. Failure to turn in any important documents (e.g. Semester Calendars) or give any responses required by the E-board (responding to emails) by a certain deadline will result in a fine of $5.
   b. After a fine to an Executive Board member is stated, the Executive Board member will have four weeks to pay the fine. If the fine remains unpaid, an emergency Executive Board meeting will be held to discuss further action.
   c. If the emergency Executive Board meeting does not result in a resolution, the individual’s chapter advisor will be contacted. In the situation that the chapter advisor cannot be contacted, the next person in authority will be notified. If that fails, further discussion will be held with the Board to discuss member suspension.

Section 9.03 Appeals

A. Right to Appeal
   a. Any organization or member who has been fined retains the right to appeal that decision.

B. Filing an Appeal
   a. Anyone wishing to enter the appeals process is required to file a signed letter of intent to the Vice President of Internal Affairs. This letter is to be submitted to the
Executive Board no later than one week after the fine was issued. Failure to do so within one week will void the right to appeal.

C. Date of Appeal Proceeding
   a. The appeal proceeding will be held no sooner than two weeks after the formal appeal document is received allowing ample time for both sides to prepare and preliminary actions determined.

D. Appeal Proceedings
   a. The member or organization in question will receive a formal summoning by the Executive Board to appear before them in a closed session. The member or organization head will be allowed to plead their case uninterrupted for twenty minutes. The Executive Board will then have the opportunity to ask any questions. After all questions have been asked, the member or organization will be allowed five minutes for closing remarks, after which, the member or organization must leave the room. The Executive Board will discuss the matter including evidence brought forth, plead made by the member in question, the formal appeal letter of intent, and all answers to questions asked. At completion of the discussion there will be a formal vote. The decision requires a two-thirds majority vote by all members present. Once the decision is made and documented by the Vice President of Operations, the member in question shall be summoned into the room and the final decision shall be read aloud. The decision is binding once read out loud and takes effect immediately.

E. Rights
   a. The member or organization has the right to request that their proceedings be held before the entire General Body if they deem fit and gives just cause to the reasoning for the request.
   b. The Executive Board reserves the right to hold appeals proceedings before the General Body if it deems it necessary.
   c. The member or organization in question has the right to refuse answer to a question issued by the Executive Board if they feel the question is invasive of personal rights. The Vice President will consider the request and render a verdict based upon how personal rights relate to the question issued.
      i. If the Vice President of Operations deems the question invasive, the officer who issued the
question may rephrase the question in a manner as such that it does not infringe upon the personal rights of the member in question.

ii. If the Vice President of Operations deems the question non-invasive, the member in question is required to answer the question issued by the officer honestly. The Vice President is required to explain why the question is non-invasive of the personal rights of the member in question as he interprets.

d. The General Body reserves the right to file for a second appeal by a three-quarters majority vote on behalf of the member or organization in question.

Section 9.04 Purchasing

A. The Vice President of Finance and second authorized signer (President or Vice President of Operations) may purchase goods or services directly using MGC funds after approval by the MGC executive board. All checks must be signed by both the Vice President of Finance and President.

B. A member of the Council may purchase goods or services and seek reimbursement. When seeking reimbursement, the member shall speak directly to the Vice President of Finance, and present receipts proving purchase. All requests for reimbursement must be turned in within 30 days of purchase. Only reimbursements approved by the executive board will be reimbursed.

Section 9.05 Financial Transparency

A. Vice President of Finance Report

a. At each General Body Meeting, the Vice President of Finance shall present a report which must include:

   i. Credits and debits to the account since the last report
   ii. Current account balance
   iii. Any expenses anticipated before the next meeting

b. Budgeting

   i. At the first duly called General Body meeting of each semester, the Vice President of Finance shall propose a long-term budget that includes expenses for the semester as well as anticipated larger expenses that may occur in a future semester. This budget should include all possible expenses and a plan for meeting them through fundraising and dues assessment.
ARTICLE X. VOTING

Section 10.01 Each representative has one vote for their organization.

ARTICLE XI. AMENDMENT

Section 11.01 Amendments to the Constitution may be proposed in writing by an active member of the council and given at any general meeting. Proposed amendments will be discussed at its proposed meeting, and at the following meeting will be debated and voted. An amendment may be adopted only by the vote of three-quarters of all representatives. The Vice President of shall amend the Constitution and distribute a revised copy to the MGC Executive Board members, representatives, Presidents of each MGC organization.