



**Michigan State University
Panhellenic Council and Interfraternity Council
Social Event Policy**

TO THOSE CHAPTERS WHOM OF WHICH THIS POLICY APPLIES TO:

Article I. Preface

The Interfraternity and Panhellenic Councils of Michigan State University have created a unified policy under which all affiliated organizations must operate. The purpose of this policy is to provide assistance and awareness for safe, yet enjoyable, social event practices. We encourage the responsible use of alcohol in order to minimize problems often associated with excessive consumption.

It is the intention of the Interfraternity and Panhellenic Councils to promote the safest atmospheres possible for both the chapter members and their guest(s). We want to ensure the safety of fraternity and sorority members, their chapters, and their respective inter/national organizations, as well as decrease liability risks for all involved parties. Finally, we aim to elevate the standard of Greek men and women by supporting their actions as well as encouraging them to represent the Greek Community with pride and dignity.

Both the Interfraternity and Panhellenic Councils operate in compliance with the Fraternal Information and Programming Group (FIPG). All social events involving Greek organizations must abide by federal, state and local laws as well as university regulations imposed by Michigan State University. Our policies mirror the FIPG, Inc. guidelines and aim to protect our Greek organizations as well as promote improved risk management practices throughout the Greek system.

Article II. Reporting a Social Function

A. A social function is defined as any event where alcohol is present where the number of attendees is more than the total of in-house initiated members, and/or not all persons attending the party are members of the hosting chapter. This includes social mixers, open parties, and tailgate events.

B. Registration. All events must be registered, at the latest, two days prior to the event date on the designated IFC/PC website, provided to your Chapter President and/or executive board.



1. The form must be submitted in full to IFC Executive VP, PC VP of Administration, the chapter social chair or the president of the chapter submitting the form. In the event that the website is not working, notify the IFC and PC VP of Administration and register the event via paper.
2. The host or attending chapter must register the event, regardless of where the event is held.
3. Failure to file a complete the Event Registration form according to the Social Policy may be subject to fines and/or the IFC/PC Mediation process with corresponding and appropriate consequences.

Article III. Risk Management Policy

Section I. Greek Social Events

- A. The possession, use and/or consumption of alcoholic beverages, while on chapter premises or during any event in which an observer may associate that event with an organization or organizations, must be in compliance with all applicable laws and policies of Michigan State University Panhellenic and Interfraternity Council, Ingham County and the state of Michigan.
 - i Total attendance may not exceed fire code ratings for the room or establishment at which the event is being held.
- B. Open Parties, as defined by the FIPG policy, and/or unregistered social events, including satellite houses are prohibited per the FIPG Resolution, 2008.
 - i Open Party: a party with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, shall be forbidden.
 - ii Satellite or Annex House: An annex or satellite house is defined as a place of residence where two or more members of a Greek organization reside.
 - a Any parties hosted at an annex house during men's and women's formal and informal recruitment time frames in which multiple members of the Greek Community are invited will be assessed and handled as any nationally recognized organization's residency would be under these circumstances.
- C. All events are to be Bring Your Own Beverage or located at a third-party vendor.
 - iii No member chapter may purchase alcohol with chapter funds, nor may any person, on behalf of the chapter, coordinate the purchase of alcoholic beverages at any event.



D. Bring Your Own Beverage (BYOB) Guidelines

- i The purchase of alcoholic beverages may not be coordinated through the chapter treasury or by any member of the chapter.
- ii No bulk quantities of alcohol shall be permitted at any event. This includes but is not limited to, kegs, or any other common sources of alcohol (I.e. punch bowls, or Gatorade containers)
 - a Common Source of Alcohol: No containers greater than 5 liters, which contain alcohol, are permitted at an event.
- iii Each participating IFC/PC member chapter must provide at least one (1) non-drinking member at the door; two (2) non-drinking members as sober monitors; and one (1) non-drinking, twenty-one-year-old member to distribute alcohol, for a total of four - (4) people per chapter.
 - a A representative from each chapter in attendance at an event must participate in all PC/IFC walkthroughs.
- iv Alternate transportation numbers are to be listed at both the door, at the place where alcohol is distributed, and every floor.
- v The non-drinking door monitors shall deny access to any person who appears intoxicated.
- vi Sponsoring chapter members' and quests' name must be recorded by putting their name on a list after ID check is completed. A pre-determined guest list is strongly encouraged.
- vii No alcohol is to be present at recruitment events.
- viii No alcohol is to be present at philanthropic events.
- ix An IFC/PC officer or designated monitor may enter an event at any time and without advance notice in order to observe the event. If a violation or violations of policy are noted those shall be reported to/by the IFC/PC VP of Administration position.
- x IFC/PC reserves the right to close any party that fails to meet one or more of these regulations.

Article IV. Fines Associated with Social Events

A. Hosting Chapter. Violations of this policy by the hosting chapter are subject to one or more of the following fines and judicial sanctions:

1. Fines

Unregistered Social Event.....	\$500
IFC/PC Disallowed to Search Premises.....	\$500
Common Alcohol Source.....	\$250



Drug Use Found on Property.....	\$250
Charging for Alcohol.....	\$250
Fire Code Violations (tampering with smoke detectors, blocked exists, over capacity, etc).....	\$250

B. Non-Hosting Chapters. Violations of this policy by the non-hosting, but participating, chapter is subject to mediation if the following measures [as mentioned in detail in Article III part A and Article III part B]

- Unregistered Social Event
- IFC/PC Disallowed to Search Premises
- Lack of Clear Sober Monitor (including lack of a walkthrough escort)

Article V. Special Event Guidelines

A. Football Game Day Tailgating

1. Chapters may host alumni/ae tailgates at their chapter house on MSU intercollegiate football home games in which alcohol may be present.
2. Any event with alcohol must conform to the Social Policy.
3. Trash or litter from parties must be disposed of immediately following the event. (Per Sec. 14-38 of East Lansing’s Parking and Code Enforcement (PACE) ordinance, if a property fails to comply a violation notice will be issued. After a specified time period, re-inspection will take place. IF the property’s condition has not improved, a civil infraction citation will be issued to the property owner/manager.)

B. Rush/Recruitment

1. No Alcohol shall be present at rush activities associated with any chapter.
2. No Alcohol shall be present at any meeting, gathering, or activity of a chapter or any meeting, gathering or activity that can be associated with some, most or all pledges/new members of a member chapter.

C. Greek Week

1. No alcohol shall be allowed at Greek Week events.



2. Any party or social gathering involving alcohol following any and all Greek Week Events must be registered.

Article VI. Drug Management

- A. The possession, sale, and/or use of illegal drugs or controlled substances at any chapter house, sponsored event, or at any event is strictly prohibited.
- B. Subject to mediation determination, if possession or use of drugs is visible to IFC/PC members, that chapter's national will be notified.

Article VII. Good Faith

- A. It is recognized that this policy cannot address, in specific fashion, all possible situations that may take place. When this policy is not detailed on a particular point, member chapters are expected to conduct their events in the spirit of social responsibility expressed in this policy.
- B. If the inter/national organization of a chapter requires their chapters to have some additional risk management regulations, full compliance with those policies must be demonstrated.

Article VIII: Amendments

- A. Any member chapter of the Panhellenic or Interfraternity Council in good standing with their respective Council may introduce an amendment to this policy.

For more information about this policy, please contact:

The Panhellenic and Interfraternity Councils

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